

Transferable Role Template

Career Framework Level 3

Assistant Technical Officer Pathology

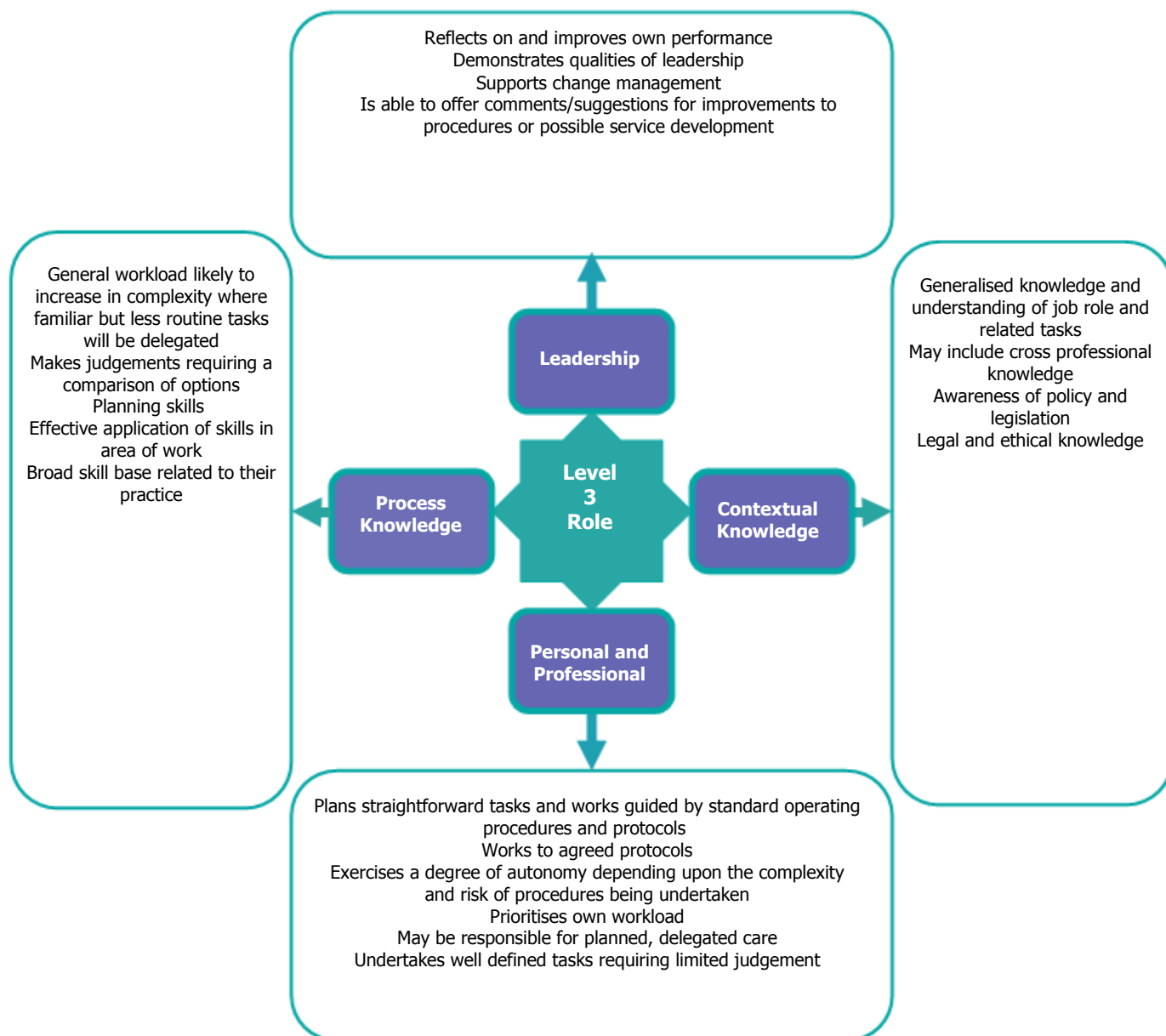
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Developers

SKILLS FOR HEALTH CAREER FRAMEWORK PROJECT

Level Descriptors

Key characteristics of a Level 3 Role



Definition of the Level 3 Role

People at level 3 require knowledge of facts, principles, processes and general concepts in a field of work. They may carry out a wider range of duties than the person working at level 2 and will have more responsibility with guidance and supervision available when needed. They will contribute to service development and are responsible for self-development.

Example of Role at Level 3

Senior Healthcare Assistant:

Senior healthcare assistants or technicians support the work of practitioners at all levels and may work as part of a team. They demonstrate an ability to carry out tasks, solving straightforward problems and making some judgements, with guidance and supervision available. They have skills in specific focussed aspects of service delivery.

These characteristics have been developed by Skills for Health working with employers and other stakeholders.

Basic Information:

Named Role	Assistant Technical Officer Pathology
Area of work	Hospital NHS Or Independent
Role Family	Healthcare Science
Experience required	N/A
Career Framework Level	3

Summary of Role

To assist the technical coordinator and the team of anatomical pathology technicians in the running of the mortuary service for the needs of the NHS Trust, HM Coroner, and the community, with particular reference to the front of house service.

Scope of the Role

To assist the technical coordinator and the team of anatomical pathology technicians in the running of the mortuary service for the needs of the NHS Trust, HM coroner, and the community, with particular reference to the front of house service

To keep accurate records of jewellery or valuables that may accompany the deceased, in line with Trust policy.

To ensure that records are kept up to date and stored safely to ensure compliance with good work practices for the standards of Clinical Pathology Accreditation (UK).

To facilitate the release of the deceased to funeral directors, in line with Trust policy.

To advise senior staff when stocks of chemicals and consumables are approaching minimum stock levels.

To help book and facilitate groups attending the mortuary for talks.

To give basic talks to groups who attend the mortuary with particular reference to the front of house service.

To book viewings and when necessary accompany relatives into the viewing room.

To be aware of cultural and religious beliefs of the deceased/relatives and respect these, within reason, at all times.

Level 3 Core Competences / National Occupational Standards:

Underpinning Principle	Reference Function		Competence
1. COMMUNICATION	1.2	Communicate effectively	GEN97 Communicate effectively in a healthcare environment http://tools.skillsforhealth.org.uk/competence/show/html/id/3001
2. PERSONAL & PEOPLE DEVELOPMENT	2.1.1	Develop your own practice	SCDHSC0023 Develop your own knowledge and practice http://tools.skillsforhealth.org.uk/competence/show/html/id/3517
	2.1.2	Reflect on your own practice	GEN23 Monitor your own work practices http://tools.skillsforhealth.org.uk/competence/show/html/id/2051
3. HEALTH SAFETY & SECURITY	3.5.1	Ensure your own actions reduce risks to health and safety	IPC2.2012 Perform hand hygiene to prevent the spread of infection http://tools.skillsforhealth.org.uk/competence/show/html/id/3309
			PROHSS1 Make sure your own actions reduce risks to health and safety http://tools.skillsforhealth.org.uk/competence/show/html/id/3327
			PMWRV1 Make sure your actions contribute to a positive and safe working culture http://tools.skillsforhealth.org.uk/competence/show/html/id/4027
	3.5.2	Protect individuals from abuse	SCDHSC0024 Support the safeguarding of individuals http://tools.skillsforhealth.org.uk/competence/show/html/id/3518
5. QUALITY	5.1.1	Act within the limits of your competence and authority	GEN63 Act within the limits of your competence and authority http://tools.skillsforhealth.org.uk/competence/show/html/id/85
	5.1.2	Manage and organise your own time and activities	HT4 Manage and organise your own time and activities http://tools.skillsforhealth.org.uk/competence/show/html/id/2501
6. EQUALITY & DIVERSITY	6.1	Ensure your own actions support equality of opportunity and diversity	SCDHSC0234 Uphold the rights of individuals http://tools.skillsforhealth.org.uk/competence/show/html/id/3506
B. HEALTH INTERVENTION	B2.1	Obtain information from individuals about their health status and needs	CHS169 Comply with legal requirements for maintaining confidentiality in healthcare http://tools.skillsforhealth.org.uk/competence/show/html/id/2820
D. INFORMATION MANAGEMENT / INFORMATION AND COMMUNICATION TECHNOLOGY	D2.4	Maintain information / record systems	CFA_BAD332 Store and retrieve information using a filing system http://tools.skillsforhealth.org.uk/competence/show/html/id/4104

H. MANAGEMENT & ADMINISTRATION	H1.3.1	Contribute to the effectiveness of teams	SCDHSC0241 Contribute to the effectiveness of teams http://tools.skillsforhealth.org.uk/competence/show/html/id/3509
	H2.6	Receive and pass on messages and information	ESKITU020 Use digital communications http://tools.skillsforhealth.org.uk/competence/show/html/id/4150

Role Specific Competences / National Occupational Standards:

Underpinning Principle	Reference Function		Competence
1. COMMUNICATION	1.2	Communicate effectively	GEN62 Collate and communicate health information to individuals http://tools.skillsforhealth.org.uk/competence/show/html/id/2317
	1.5	Provide information, advice and guidance	CHS175 Advise on protocols for healthcare science investigations and procedures http://tools.skillsforhealth.org.uk/competence/show/html/id/2318
			CHS177 Advise on access to and use of services http://tools.skillsforhealth.org.uk/competence/show/html/id/2320
3. HEALTH SAFETY & SECURITY	3.5.1	Ensure your own actions reduce risks to health and safety	SCDHSC0022 Support the health and safety of yourself and individuals http://tools.skillsforhealth.org.uk/competence/show/html/id/3516
	3.6	Promote safe and effective working	SCDHSC0032 Promote health, safety and security in the work setting http://tools.skillsforhealth.org.uk/competence/show/html/id/3414
6. EQUALITY & DIVERSITY	6.1	Ensure your own actions support equality of opportunity and diversity	SCDHSC0234 Uphold the rights of individuals http://tools.skillsforhealth.org.uk/competence/show/html/id/3506
B. HEALTH INTERVENTION	B2.1	Obtain information from individuals about their health status and needs	CHS169 Comply with legal requirements for maintaining confidentiality in healthcare http://tools.skillsforhealth.org.uk/competence/show/html/id/2820
	B3.3.4	Prepare environments and resources for use in health care activities	GEN6.2012 Manage environments and resources for use during healthcare activities http://tools.skillsforhealth.org.uk/competence/show/html/id/3381
	B5.3	Package biomedical/clinical parcels for transportation	CHS182 Transport specimens/samples http://tools.skillsforhealth.org.uk/competence/show/html/id/2325
	B18.3	Support individuals through bereavement	CHS219 Perform the viewing of the deceased with relatives and other agencies http://tools.skillsforhealth.org.uk/competence/show/html/id/2844

	B18.4	Collect and transport deceased individuals and body parts	GEN61 Collect and transport deceased individuals and body parts http://tools.skillsforhealth.org.uk/competence/show/html/id/501
D. INFORMATION MANAGEMENT / INFORMATION AND COMMUNICATION TECHNOLOGY	D2.2	Input data/information for processing	IUF:FS IT user fundamentals http://tools.skillsforhealth.org.uk/competence/show/html/id/2885
E. FACILITIES & ESTATES	E1.3.2	Clean areas	SCDHSC0246 Maintain a safe and clean environment http://tools.skillsforhealth.org.uk/competence/show/html/id/3514
	E1.3.6	Dispose of waste from health care environments	CHS187 Dispose safely of biomedical specimens and samples http://tools.skillsforhealth.org.uk/competence/show/html/id/2330
G. MEDICAL DEVICES PRODUCTS & EQUIPMENT	G4.1	Maintain equipment, medical devices and products	CHS210 Maintain healthcare equipment, medical devices and associated systems http://tools.skillsforhealth.org.uk/competence/show/html/id/2835
H. MANAGEMENT & ADMINISTRATION	H2.7	Use office equipment	CFABAA231 Use office equipment http://tools.skillsforhealth.org.uk/competence/show/html/id/3708

Facets of Role (National Occupational Standards):

Underpinning Principle	Reference Function		Competence
		None Assigned	

Locality Specific Competences / National Occupational Standards:

Underpinning Principle	Reference Function		Competence
		None Assigned	

Indicative Learning and Development

THIS JOB WAS IMPORTED FROM THE CAREER FRAMEWORK TOOL AND AS SUCH DOES NOT HAVE SPECIFIC LEARNING AND DEVELOPMENT INFORMATION.

Transferable role	Assistant Technical Officer Pathology
Formal endorsed learning	Not specified
Informal learning	Not specified
Summary of learning and development including aims and objectives	N/A
Duration	N/A
National Occupational Standards used	N/A
Credits (including framework used)	N/A
Accreditation	N/A
APEL and progression	N/A
Programme structure	N/A
Continuous Professional Development	Not specified
Resources required, e.g. placement learning, preceptors, accredited assessors etc	N/A
Quality Assurance	N/A
Policies included in learning programme documentation	N/A
Funding	N/A

Leading to registration or membership with:	N/A
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References & Further Information:

N/A