B

Skills for Health

PHARM35 Contribute to the non-clinical medication review

OVERVIEW

This standard is for those who contribute to the non-clinical medication review. The standard includes identifying issues with prescriptions and taking appropriate action within the limits of the occupational role as part of a non-clinical medication review.Practice will be consistent with the limits of the occupational role and carried out under the regulatory and ethical frameworks established in the context of current legislation. Practice will also be in accordance with relevant and current legislation, guidelines, policies, procedures and protocols which are relevant to the work practice.Your practice will be consistent with your occupational role and carried out under the regulatory, professional and ethical frameworks established in the context of current legislation. You will need to take a reflective approach to your work. You will work at all times within Standard Operating Procedures that relate to the way in which a pharmacy service is provided in your work place. A caring and compassionate approach should be adopted in line with current healthcare guidance. Users of this standard will need to ensure that practice reflects up to date information and policies.

KNOWLEDGE AND UNDERSTANDING

1. the current legislation, guidelines, policies, procedures and protocols which are relevant to your work practice and to which you must adhere
2. the scope and limitations of your own competence and responsibilities as it applies to your job role
3. how to access and interpret all relevant work instructions and information
4. specific procedures for reporting issues which are beyond your competence and responsibilities
5. the duty to report any acts or omissions that could be unsafe/detrimental to you or others
6. the range of issues associated with prescription review and how to resolve these
7. how to remove prescriptions and record that removal
8. the need to record medication that is supplied via external prescription to ensure these are correctly identified in individual records
9. how and when to review an individual's repeat medicines list to identify if there are items which have not been ordered, ordered infrequently or which have been over-ordered
10. how and when to carry out synchronisation of repeat prescription items in terms of quantities and dates

11. how to identify/report clinically therapeutic drug classes (as identified by SOP) that have not been ordered within a specific time period
12. the correct use of any equipment and PPE to protect the health and safety of you and others
13. the needs of individuals and carers including issues relating to dignity, confidentiality, and privacy
14. organisational management structures, roles, and responsibilities
15. the procedures and methods relating to the coordination of inter-disciplinary and multi-disciplinary teams within and across services
16. how to complete and safely store all relevant documentation in accordance with organisational requirements
17. how to ensure the organisational requirements for record keeping of individual details and confidentiality
18. how to dispose of all waste in accordance with organisational requirements

PERFORMANCE CRITERIA

1. access and accurately interpret all relevant work instructions and information
2. work safely at all times and in accordance with all relevant legislation, guidelines, policies, procedures and protocols
3. deal promptly and effectively with any problems within the scope and limitations of your own competence and responsibilities and report those which cannot be solved
4. identify, and take appropriate action on, repeat prescriptions that:
    1. have missing or ambiguous dose directions
    2. have abbreviated dosing instructions
    3. are duplicate or similar repeat prescription items
    4. are obsolete repeat prescriptions items that have not been ordered within a specified time period
    5. are under/over- ordered
5. align repeat prescription item quantities to a set number of days' supply
6. respect the individual's rights and wishes relating to their privacy, beliefs, and dignity
7. ensure confidentiality is maintained in accordance with organisational requirements
8. complete and store all relevant documentation in accordance with organisational requirements
9. dispose of all waste in accordance with organisational requirements

ADDITIONAL INFORMATION

This National Occupational Standard was developed by Skills for Health. Final version approved March 2022.